

Connie C. Ladner

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Sent: Thursday, June 26, 2014 9:57 AM
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Cc: Kim Turner; Hawley Rae Robertson; Grace Craig; Pamela Weaver
Subject: IMPORTANT: Please read! - Public Records requests for Election Day info
Attachments: Pollbooks and Receipt Books.rtf
Importance: High

Clerks,

Our office has received several calls regarding requests for information from Election Day. We wanted to remind you of the information below.

• **Public Records Request for pollbooks:** Pollbooks are subject to a written public records request; however, the pollbook pages must be redacted to exclude the personal information of the voter, such as date of birth and the last 4 of his/her social security number. If you receive a public records request, refer to your county policy, which should afford you a specific number of days to respond to the request and should also afford you the ability to require advance payment from the requestor for the time it may take your office to fulfill the request and for any expenses, such as copy charges.
• **Public Records Request for receipt books:** Receipt books are not subject to a public records request. Please see the attached Attorney General's opinion.

Let us know if you have any questions.

Thanks,
Amanda

Amanda Frusha
Director of Elections Compliance
Elections Division

Mississippi Secretary of State's Office